

LIBERTY TOWNSHIP RECREATION COMMISSION

Regular Meeting Minutes November 27, 2018

The meeting was called to order by the Acting Chair, Cathy O'Byrne at 6:09 pm in accordance with the Open Public Meetings Act.

Roll Call

Present: Cathy O'Byrne, Kelsey Nauta, Andy Cassini, Ian Denzer-Weiler, Jennifer Pandorf (alt #1)

Absent: Kat Boger, Amanda Loguidice, Suzanne Buchanan (alt #2), Wayne Spangenberg, Peter Karcher (Liaison)

Approval of Minutes: A motion was made by Jennifer to approve the minutes from September 25, 2018, seconded by Ian. All in favor.

Communications: Resignation letter from Jon Beyer received. The Commission thanks him for his volunteerism.

Reports

Adult Recreation: Yoga continuing weekly. No Tai Chi/Qi-Gong in December.

Background Checks: Discussion took place regarding allowing raffle permit applicants to utilize the background check company for the purposes of their application, as required by state law. The LTRC has no issue with sharing the link for a background check to be completed, as long as the Commission will be reimbursed. Another topic discussed was the need for only those involved with coaching or being left alone with Youth on behalf of the Recreation Commission to complete a background check. This will not be required by commission members, unless they volunteer to Coach or be an Assistant Coach.

Basketball: Pat Burke has been assisting with Basketball registration for the 2018 season. A motion made by Cathy to appoint Pat as Basketball Commissioner, was carried. All in favor. Over 75 kids registered for basketball in Liberty Twp. this year. T-shirts were ordered and there was a request from the Coaches to order official shirts for them to wear at games. Commission members discussed the need for 11 shirts for coaches and assistants and agree to purchase t-shirts, to keep prices low, under \$10 per shirt. A motion to approve the purchase was made by Jenn, seconded by Cathy. All in favor.

Beach: Discussion took place regarding funds available through Clean Communities to repaint the guard house with an environmentally friendly message. If the Beach Manager can be hired earlier than staff in 2019, this will allow opportunity for the Manager to coordinate the painting and organization at the guard house.

Community Day 2019: Amanda was nominated to be the organizer for 2019 Community Day celebration by a motion made by Jenn, seconded by Cathy. All in favor.

Disciplinary: None

Finances: None.

Free Union Fields: Application for Free Union Fields received from Great Meadows Regional PTO for use for a fun run in May 2019. An application from the ARC of Warren County was received for a triathlon around Mt. Lake, requesting permission to use the grove area for parking/set-up. Discussion ensued regarding both applications. A motion to recommend both applications for approval by the Twp. Committee was made by Ian, seconded by Cathy. All in favor.

Policies: The LTRC reviewed the Employee Reimbursement Policy draft and will have further discussion in December. The Beach Opening Checklist was not presented. It will be added to the January agenda.

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Soccer: None

Summer Recreation Program: Discussion took place regarding program costs and program expenses from this past year. The members recommended increasing the cost for the 6-week summer program by \$10 for both Resident and Non-resident. A motion to approve the cost increase was made by Andrew, seconded by Ian. All in favor.

Recreation Commission Members: None.

Recreation Commission Acting Chair: None.

New Business:

Online Registration: The Commission will revisit in January.

Recreation Survey Draft: Draft will be reviewed and discussed in December.

Summer Job Posting: Discussion took place regarding the announcement and advertisement of summer positions. Discussion took place regarding potential timeline of applications, interviews, to hiring and the necessity to include the hired managers in the interviews for employees. The commission members also discussed adding the following language to the advertisement, for Lifeguards: Lifeguarding/Water Front Safety Certification and training will be provided. Applicant must be 16 years or older as per N.J.A.C. Bathing Regulations/ Training requirements.

Public Comment: None.

Adjournment at 7:22 pm.

Approved 12/18/18